



s t u d i o s

Student Handbook

2023-24 Season

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www.opendoorstudios.com

This handbook has been compiled to facilitate communication of important studio policies. Please read thoroughly and keep it in a convenient place for easy referral during the year.

General Information

- **Tuition Policy:** The class terms at Open Door Studios are late-August thru the end of May. Meaning, our season is a 36 week program and follows the length of a regular school year. Tuition at Open Door Studios is based on a single amount divided into 9 monthly payments. Tuition is scheduled to auto-draft on the 1st of each month and is past due by the tenth of each month. A late fee of \$15 is expected for payments received after the tenth of each month. Tuition is not reduced to reflect missed classes due to illness, work schedules, vacations, or holidays. Make-up classes can be attended in other classes appropriate for the dancer's age or a level below. Adjustments will be made for summer vacations if we're notified in writing beforehand.
- **Unenrollment Policy:** A student is considered enrolled in a class until Open Door Studios is notified in writing that the student will not be returning. This policy permits ODS to keep the enrollment in each level from exceeding the limit established by the Director to maintain professional standards. Tuition will continue to be auto-drafted until written notification is received. Notifications can be emailed to info@opendoorstudios.com.

- **Attendance Policy:** Parents and students are encouraged to avoid making appointments during class time. Students who miss class regularly will be moved into a lower class level in order to maintain the integrity of each class's curriculum. Parents must notify Open Door Studios if their child is going to be absent. Missed classes should be made up within 1 month after the missed class or arranged prior to if you know ahead of time. Missed classes do not rollover into our Summer Session or the following season. **Credit cannot be given for missed classes.**
- For inclement weather closings, please check the homepage of our website for an alert banner or check our social media pages. *A holiday schedule is located on the back of this handbook.*
- End of Year Concert costumes will be ordered in January. The EOY Concert is for Pre-Ballet I through Ballet V students, and the date is TBD. The concert is not mandatory, however, you're required to email the front desk if your child is not planning on participating before Winter Break. Dancer costumes are non-refundable.



- **Youth Ensemble:** Students interested in additional performance opportunities and a stronger sense of community through dance are encouraged to audition.
- **Scholarship Info:** The mission of the Open Door Dance Foundation is to assist aspiring dancers in attaining their educational and career goals through financial scholarships and performance opportunities.

Studio Rules

- Students are expected to be respectful and to behave in a manner which is conducive to learning.
- Students in Ballet II or higher may enter the studio prior to class to warm up. All others must wait in the outer area until the teacher invites them in for class.
- Climbing on the ballet barres is prohibited.
- Students must be appropriately dressed for class. Jewelry, except for small earrings, is not permitted.
- Students who arrive late should wait outside the door until an exercise is complete. Then they can come in and ask to take part. Students who are more than 15 minutes late may be asked to observe.
- All students must be picked up within 15 minutes of the completion of their last class.
- Dance shoes **MUST NOT** be worn outside of the studio.
- Street shoes **MUST NOT** be worn inside of the studio.
- Cover-ups **MUST** be worn over leotards when entering and leaving the studio.
- Open Door Studios is not responsible for articles left unattended. Students are asked to bring a dance bag to keep all of their belongings in.
- For new students we encourage parents to take the first few classes to walk them in to the studio. Once they are comfortable drop them off at the front door. This helps keep the hall space open for all our dancers entering and exiting class and helps us know exactly who is in the building at all times.

Dress Code

- **Creative Movement**—Solid colored leotard, tights, shorts or leggings, ballet shoes or bare feet, hair secured away from face.
- **Pre-Ballet I, II**—Pink leotards, skirts attached to leotards are allowed, pink footed tights, pink leather ballet shoes. Hair must be in a neat bun.
- **Ballet**—Class specific colored Leotards, skin tone tights and matching ballet shoes, hair must be worn in a neat bun with bobby pins and hair nets or braids. *Skirts may be worn for Pointe
- **Jazz**—Fitted tops or leotards, Dance pants or leggings, black jazz shoes, hair pulled neatly away from face.
- **Modern and Contemporary**—Fitted tops or leotards, footless tights or dance pants, bare feet. Hair pulled neatly away from face. *Black long sleeve shirt for floor work.
- **Tap**—Fitted tops or leotards, dance pants or tights, socks, black tap shoes.
- **Tumbling**- Girls in leotards and leggings, boys in tucked-in tight shirts and leggings. Barefoot.

Ballet level 1-5's leotards can be ordered by the studio for new students if requested for an additional fee or can be found online by following this QR code:



2023/24 CLASS SCHEDULE

August 28th - May 24th

Ages 3-5

Creative Movement

Tuesday (4:00-4:45pm)

Saturday (9:00-9:45am)

PreBallet (8 weeks)

Tuesday (1:30-2:15pm)

Sept. 12th - Oct. 31st

Jan. 9th - Feb 27th

Ages 4-6

PreBallet

Monday (4:15-5:00pm)

Wednesday (4:15-5:00pm)

Saturday (10:00-10:45am)

Ages 8-10

Step Together I

Monday (4:30-5:30pm)

Ballet I

Tues/Thurs (5:00-6:00pm)

Beginning Jazz

Tuesday (6:00-7:00pm)

Beginning Tap

Wednesday (6:00-7:00pm)

Beginning Modern

Thursday (6:15-7:15pm)

Step Together

An adaptive dance class for those with and without disabilities.

Step Together I (ages 6-14)

Monday (4:30-5:30pm)

Step Together II (ages 12-25)

Monday (5:30-6:30pm)

Ages 5-7

PreBallet II

Monday (5:00-6:00pm)

Thursday (6:00-7:00pm)

PreBallet and Tap

Wednesdays (5:00-6:00pm)

Step Together I

Monday (4:30-5:30pm)

Home School Ballet

Tuesdays

Technique (10:00-11:30am)

Pre/Pointe (11:30-12:00pm)

Variations (12:00-1:00pm)

Thursdays

Technique (11:45-1:15pm)

Pre/Pointe (1:15-1:45pm)

Ages 11-14

Ballet II

Monday (5:00-6:30pm) &
Wednesday (5:00-6:00pm)

Ballet III

Monday (6:00-7:30pm) &
Wednesday (6:00-7:30pm) &
Friday (5:00-6:00pm)

Step Together I

Monday (4:30-5:30pm)

Intermediate Jazz

Tuesday (5:00-6:00pm)

Tumbling II

Tuesday (6:00-7:00pm)

Beg/Int Tap

Thursday (6:00-7:00pm)

Intermediate Modern

Thursday (6:15-7:15pm)

Int/Adv Tap

Thursday (7:15-8:15pm)

Beg/Int Contemporary

Thursday (7:30-8:45pm)

Ages 15+

Ballet IV

Monday (6:30-8:00pm) &
Thursday (5:00-7:30pm) &
Saturday (10:00-12:30pm)

Ballet V (plus 1 Adv. Class)

Monday (6:30-8:00pm) &
Wednesday (5:00-7:00pm) &
Thursday (5:00-7:30pm) &
Saturday (10:00-12:30pm)

Advanced Modern

Tuesday (5:00-6:00pm)

Advanced Jazz

Tuesday (6:00-7:15pm)

Mens/Boys Class (Fall Semester)

Monday (8:00-8:30pm)

Partnering (Spring Semester)

Monday (8:00-8:30pm)

Tumbling II

Tuesday (6:00-7:00pm)

Advanced Contemporary

Tuesday (7:15-8:30pm)

Beg/Int Tap

Wednesday (6:00-7:00pm)

Int/Adv Tap

Thursday (7:30-8:30pm)

Beg/Int Contemporary

Thursday (7:30-8:45pm)

Student Calendar 2023/24

August 7th-11th | Youth Ensemble Intensive (Audition)

August 28th | Fall Classes Begin

September 4th | Closed for Labor Day

September 8th | First Day of Jr. Ensemble

September 9th | First Day of Sr. Ensemble

October 31st | Closed For Halloween

November 22nd–26th | Thanksgiving Break

December 20th–January 2st | Winter Break

January 3rd | Classes resume

April 1st–7th | Spring Break

May 27th | Closed for Memorial Day

TBD | End of Year Concert

FOLLOW US TO STAY UP TO DATE!

