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## Student Handbook

1318-D1 Central Avenue – Charlotte, NC 28205

*This handbook has been compiled to facilitate communication of important studio policies. Please read thoroughly and keep it in a convenient place for easy referral during the year.*

## About Open Door Studios

**OPEN DOOR STUDIOS** was founded by Jacqueline White in the summer of 2005 with a mission of promoting quality dance instruction in a nurturing and professional environment. We continue our mission by providing quality instruction, performing within the community, offering scholarships and work studies and by fostering a love of dance in our students.

### **Open Door Studios**

1318 D-1 Central Avenue

Charlotte, NC 28205

**Phone:** 704-817-9281

**Website:** [www.opendoorstudios.com](http://www.opendoorstudios.com)

**E-mail:** [info@opendoorstudios.com](mailto:info@opendoorstudios.com)



Open Door  
Dance Foundation

The mission of the Open Door Dance Foundation is to assist aspiring dancers in attaining their educational and career goals through financial scholarships. The application process is open to dancers who meet the following criteria:

1. Ages 14-25
2. Currently enrolled in a dance program
3. Proof of financial hardship
4. A statement of intent, outlining how the scholarship will be applied. Applicants may consider using the scholarship for summer intensives, workshops, master classes, college/high school dance programs, or for classes throughout the year.

An application form must be accompanied by two letters of recommendation and submitted by April 1st. Please submit to:

Open Door Dance Foundation

614 Clement Avenue

Charlotte, NC 28204

If you would like to help a young dancer in need of financial aid, please consider a donation to the Open Door Dance Foundation.

For more information on our scholarship please contact us at [oddancef@gmail.com](mailto:oddancef@gmail.com).

## Performance

**PERFORMANCE OPPORTUNITIES** include our annual Spring Recital, celebrating all students in Pre Ballet I through Adult.

**THE ODS YOUTH ENSEMBLE** is an audition based performance troupe open to students registered in Ballet II or higher. This troupe performs works throughout the year.

**THE PRE PROFESSIONAL DIVISION** is an audition based course designed for students, ages 15-19 who have the talent and aspiration for a career in dance. Students in this level perform in various events and work on variations and choreography with ODS staff and guest artists.

## General Information

- Monthly tuition is due on the first of each month. Some months will have three weeks and some will have five, but tuition will remain the same.
- Missed classes may be made up. It is the student's responsibility to keep track of and make up missed classes. Students are encouraged to make up classes in the level proceeding their own, i.e. Ballet I students would make up missed classes in Pre-Ballet II. Credit cannot be given for missed classes.
- Snow closings and holidays do not always correspond with the school system. For snow closings, please call the studio. A holiday schedule is posted on our website under "student information."
- Recital information will be sent out in January. The recital is for Pre-Ballet I through Adult classes, and typically the week after Memorial Day. Unless you let the front desk know that your student will NOT be participating, you will be responsible for a costume payment in April. Students who do not wish to participate in the recital are welcome to continue taking regular classes.

## Dress Code

- Dress codes will be strictly enforced. Students who come to class without the proper attire (hair, leotard, tights, shoes) will be asked to observe. **There is no dress code for the adult program.**
- **Creative Movement**—Footless tights, leotards, hair pulled neatly away from face, Bare feet, skirts may be worn if they are attached to leotards.
- **Acrobatics**—Footless tights, leggings, or shorts. Leotards or T-shirts tucked in. Hair pulled neatly away from face. No shoes.
- **Pre-Ballet I, II**—Solid pink leotard, pink footed tights, pink leather ballet shoes. Hair must be in a neat bun.
- **Ballet**—GIRLS: Solid Black Leotards, pink tights, pink leather ballet shoes, hair must be worn in a neat bun with bobby pins and hair nets. \*Skirts may be worn for Pointe.  
BOYS: White T-shirt tucked into black shorts or tights. Black ballet shoes.
- **Jazz** —Fitted tops or leotards, dance pants or leggings, tan jazz shoes, hair pulled neatly away from face.
- **Modern**—Fitted tops or leotards, footless tights or dance pants, bare feet. Hair pulled neatly away from face.
- **Street Dance/Hip Hop**— Clean, flat, non-marking soled shoes, no jeans.

## Studio Rules

- Students are expected to be respectful and to behave in a manner which is conducive to learning.
- Adults and students in Ballet II or higher may enter the studio prior to class for warming up. All others must wait in the outer area until the teacher invites them in for class.
- Climbing on the ballet barres is prohibited.
- Students must be appropriately dressed for class. Jewelry, except for small earrings, is not permitted.
- Students who arrive late should wait outside the door until an exercise is complete. Then they can come in and ask to take part. Students who are more than 10 min. late may be asked to observe.
- All students must be picked up within ten minutes of the completion of their last class. There will be a \$1 per minute fee for late pick ups.
- Dance shoes must not be worn outside of the studio.
- Street shoes must not be worn inside of the studio.
- Cover-ups should be worn over leotards when leaving the studio.
- Open Door Studios is not responsible for articles left unattended. Lockers are provided, please bring a lock.
- Students with outstanding balances will not be allowed to participate in private lessons or in the recital until balances have been paid in full.



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